

**CITY OF HIGHLAND HEIGHTS  
COUNCIL MINUTES  
JANUARY 16, 2007**

On January 16, 2007. Mayor Meyers opened the Council meeting at the Civic Center, 175 Johns Hill Road at 7:30 p.m.

**PRESENT:** Council Members: Gary Chinn, Steve Lehman, Rose Pfaff, Sandy Shaw and Gene White. Also present: City Attorney Steve Franzen.

**ABSENT:** Council member Rene Heinrich.

**PRAYER:** Council member Gene White.

**PLEDGE OF ALLEGIANCE TO THE FLAG:** Everyone said the pledge of allegiance to the flag.

**PRESENTATION OF MINUTES:** The unofficial draft of the minutes of the Council meeting of January 2, 2007 Council meeting had been previously submitted to the Mayor, Council members and City Staff.

**ACTION TAKEN: MEMBER PFAFF MOVED, SECONDED BY MEMBER LEHMAN, TO APPROVE THE MINUTES OF THE REGULAR COUNCIL MEETING OF JANUARY 2, 2007. DISCUSSION: NONE. AYE, ALL. MAYOR MEYERS DECLARED THE MOTION PASSED UNANIMOUSLY.**

**PRESENTATION OF THE SPECIAL COUNCIL MINUTES OF 01-08-2007:** The unofficial draft of the minutes of the Special Council meeting had been previously submitted to the Mayor, Council members and City staff.

**ACTION TAKEN: MEMBER PFAFF MOVED, SECONDED BY MEMBER LEHMAN, TO APPROVE THE MINUTES OF THE SPECIAL COUNCIL MEETING OF JANUARY 8, 2007. DISCUSSION: NONE. AYE, ALL. MAYOR MEYERS DECLARED THE MOTION PASSED UNANIMOUSLY.**

**SCHEDULED GUESTS:** Member Pfaff announced the winners of the 2006 Outdoor Lighting contest are Mr. and Mrs. Rick Schuler, 18 High Street. She stated, due to Mr. and Mrs. Schuler's current work schedule, they could not be present this evening to accept the City's presentation of the first place winner plaque or the \$100.00 Savings Bond that was donated by Key Bank.

**OUTCOME:** Member Pfaff will contact Mr. and Mrs. Schuler and invite them to the next Council meeting.

**ANNOUNCEMENT:** Mayor Meyers announced at the Special Council meeting on January 8, 2007 Council established the following committees and members the committees:

**SAFETY: STEVE LEHMAN & GENE WHITE.**

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**FINANCE: ROSE PFAFF & SANDRA SHAW.**

**INFRASTRUCTURE: GARY CHINN & SANDRA SHAW.**

**TECHNOLOGY: GARY CHINN & STEVE LEHMAN.**

**DEVELOPMENT: RENE HEINRICH & STEVE LEHMAN.**

**PERSONNEL POLICIES & PROCEDURES: RENE HEINRICH  
& ROSE PFAFF.**

**BEAUTIFICATION: GARY CHINN & SANDRA SHAW.**

**CORRESPONDENCE:** Mayor Meyers read the following correspondence; a copy thereof is attached to these minutes:

- A thank you note from Gil Fessler, Linda Heinlein and Sandy Deinlein thanking the City for the flowers for DeeDee Fessler.
- A copy of the letter from Florence Edwards, 115 Regency Court, to State Senator Katie Stine regarding NKU negotiations to buy Lakeside Nursing Home and convert in from a nursing home to a dorm to house 460 students.

**CITY ATTORNEY: SECOND READING/S OF ORDINANCE/S:** None.

**COMMITTEE REPORTS:** No reports at this time.

**UNFINISHED BUSINESS:** Attorney Franzen stated, at the last council meeting, Member Lehman asked about Rumpke picking up trash at the bus stops, and if the trash cans were supplied by Rumpke. Attorney Franzen stated he reviewed Rumpke's contract with the City. He stated it does not state that Rumpke will supply the trash cans at the bus stops, but they will pick up at bus stops.

**CITIZENS TO ADDRESS COUNCIL:** Tim Machenheimer, member of the City's Parks and Recreation Board. Mr. Machenheimer asked if the City would draft and send a Welcome letter to the new citizens in the City. **OUTCOME:** Mr. Machenheimer stated that Parks and Recreation will draft this letter for the Mayor's review.

**NEW BUSINESS: FIRST READING/S ORDINANCE/S:** None.

**OTHER NEW BUSINESS:** Member Pfaff asked if some kind of lighting could be placed at the Community Center. She said, in the evening when the Community Center is occupied, it is very dark for people walking to and from the Community Center. She stated this is an unsafe condition.

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**OUTCOME:** Mayor Meyers turned this issue over to the Safety Committee to research.

Mayor Meyers read the correspondence from Jack Pfaff and Harold Blocher. Mr. Pfaff applied for the open position on the Parks and Recreation. Mr. Blocher applied for the open position on Planning and Zoning.

Mrs. Rauf announced that Mr. Herfurth stated he would be interested in being re-appointed to serve on the Board of Appeals.

**ACTION TAKEN: MEMBER WHITE MOVED TO ACCEPT THE MAYOR'S APPOINTMENTS:**

**JACK PFAFF TO THE PARKS AND RECREATION COMMISSION;  
HAROLD BLOCHER TO THE PLANNING AND ZONING COMMISSION;  
TO RE-APPOINT MR. LARRY HERFURTH TO THE BOARD OF APPEALS.**

**SECONDED BY MEMBER LEHMAN. DISCUSSION: NONE, AYE, ALL. MAYOR MEYERS DECLARED THE MOTION PASSED UNANIMOUSLY.**

**FOR THE RECORD THE ABOVE TERMS ARE FOUR YEAR TERMS: JANUARY 1, 2007 – DECEMBER 31, 2010.**

**MUNICIPAL ORDER/S:** Attorney Franzen read the following Municipal Order:

**MUNICIPAL ORDER # 06-2007: A MUNICIPAL ORDER ESTABLISHING THE FOLLOWING COMMITTEES AND APPOINTING THE FOLLOWING MEMBERS TO SAID COMMITTEE.**

**TECHNOLOGY COMMITTEE: GARY CHINN AND STEVE LEHMAN.**

**BEAUTIFICATION COMMITTEE: SANDRA SHAW AND GARY CHINN.**

**FINANCE: ROSE PFAFF AND SANDRA SHAW.**

**SAFETY: GENE WHITE AND STEVE LEHMAN.**

**PERSONNEL POLICIES AND PROCEDURES: ROSE PFAFF AND RENE HEINRICH.**

**INFRASTRUCTURE: GARY CHINN AND SANDRA SHAW.**

**DEVELOPMENT COMMITTEE: RENE HEINRICH AND STEVE LEHMAN.**

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**ACTION TAKEN: MEMBER LEHMAN MOVED TO ACCEPT THE MUNICIPAL ORDER #06-2007 AS PREPARED, SECONDED BY MEMBER PFAFF. DISCUSSION: NONE. MAYOR MEYERS DECLARED THE MOTION PASSED UNANIMOUSLY.**

Mayor Meyers thanked the Public Works Department for the excellent remodeling work they have been doing on the Council Chambers and other offices in the City Building.

Tim Machenheimer addressed Council. He informed them that the Parks and Recreation Committee would like to conduct their meetings in the Community Center. Attorney Franzen informed Mr. Machenheimer that notice of the change of location for the meeting would need to be advertised. **OUTCOME:** Mrs. Rauf will notify the Campbell County Recorder and will put a notice on the front door of the Civic Center.

Mayor Meyers encouraged the public to attend the Parks and Recreation meetings.

Being no further business, **MEMBER WHITE MOVED TO ADJOURN THE MEETING, SECONDED BY MEMBER LEHMAN. DISCUSSION: NONE. AYE, ALL. MAYOR ROETTGER DECLARED THE MOTION PASSED UNANIMOUSLY.**

The meeting adjourned at 8:00 p.m.

**SUBMITTED BY:** \_\_\_\_\_  
**JEAN A. RAUF, CITY CLERK TREASURER, CMC,**

**SIGNED:** \_\_\_\_\_  
**GREGORY V. MEYERS, MAYOR**