

**CITY OF HIGHLAND HEIGHTS  
COUNCIL MINUTES  
NOVEMBER 20, 2007**

On November 20, 2007 Mayor Meyers opened the Council meeting at the Civic Center, 175 Johns Hill Road at 7:30 p.m.

**PRESENT:** Council Members Gary Chinn, Rene Heinrich, Steve Lehman, Rose Pfaff, Sandra Shaw and Gene White. Also present: City Attorney Steve Franzen.

**ABSENT:** None.

**PRAYER/PLEDGE OF ALLEGIANCE TO THE FLAG:** After the prayer was lead by Council member Chinn, everyone said the pledge of allegiance to the flag.

**ANNOUNCEMENT:** None.

**PRESENTATION OF MINUTES:** The unofficial draft of the minutes of November 6, 2007, regular Council meeting. These minutes had been previously submitted to the Mayor, Council members and City Staff.

**ACTION TAKEN: MEMBER LEHMAN MOVED, TO APPROVE THE MINUTES OF THE REGULAR COUNCIL MEETING OF NOVEMBER 6, 2007, SECONDED BY MEMBER HEINRICH. DISCUSSION: NONE. AYE, ALL. MAYOR MEYERS DECLARED THE MOTION PASSED UNANIMOUSLY.**

**SCHEDULED GUESTS:** None.

**CORRESPONDENCE:** None.

**CITY ATTORNEY:** Attorney Franzen stated he would like to go into Executive Session to discuss property acquisition.

Mayor Meyers stated after the regular Council meeting business is finished and before the adjournment of the meeting, he would entertain a motion to go into Executive Session.

**CITY STAFF REPORTS:** None at this time.

**COMMITTEE REPORTS: SAFETY:** Council member White stated the committee met. He stated that complaints were discussed. He said it is the Committees' suggestion that if Council receives any complaints from the residents, they should suggest that the person stop by the City Office and fill out a Complaint Form. He said the City would then have a record of the complaint and how it was handled.

**FINANCE:** Mrs. Rauf distributed the Financial Report for period ending September, 2007.

Council member Shaw stated the City's fee Schedule Ordinance has not been reviewed or updated since 1997. She stated the Finance Committee and Jean Rauf have spent many hours working on the amendments to the City's current fee ordinance. She stated the ordinance has been updated and a copy was distributed to the Mayor and City Council members for their review.

Council Member White asked what procedure was followed for the update. Council member Shaw stated they requested information from Campbell County and many cities about their fee schedules. She stated they used this information and the Finance Committees' calculations to make the changes to the City's current fee schedule.

Council Member Pfaff reported that the draft of the amendments to the 1997 fee schedule has been distributed to the Mayor, City Attorney and Council Members for review. She requested that Council review these changes and if they have any questions or suggestions, they should call Jean Rauf.

**INFRASTRUCTURE:** Council member Chinn stated the concrete pads have been replaced on Jillian Court and Hilltop Drive. He also reported that the tree on Harrison Avenue has been removed by the owner of the property. He further reported the Public Works Department will replace some pads in the 200 block of Ridge Hill.

Council member Shaw stated she was contacted by some residents. She stated they inquired as to why the School Signs are still posted on Renshaw road. **OUTCOME:** Mayor Meyers stated he would check with Chief Mullens about this matter.

Council member White stated a resident contacted him about the many street lights that are not working along the northern section of US 27. **OUTCOME:** Mrs. Rauf will contact Duke Energy about these street lights.

**TECHNOLOGY: WEB PAGE:** Council member Lehman stated, due to Mr. Kreyling's work schedule, he is not able to give a presentation at this time.

**DEVELOPMENT COMMITTEE:** Council Member Heinrich stated the committee has had several meetings. She stated they do not have a report at this time.

**PERSONNEL POLICIES AND PROCEDURES.** Mayor Meyers stated he is still reviewing the manual.

**BEAUTIFICATION:** Council Member Shaw reported there has not been any change to the property that has been foreclosed at 105 Rose Avenue. **OUTCOME:** Attorney Franzen stated he would follow up on this property. She also reiterated that there are still properties on Rose Avenue that need attention as far as grass cutting and general maintenance. **OUTCOME:** Mayor Meyers stated that he will call this to Lt. Stubbeman's attention.

**AD HOC:** No report at this time.

**OLD BUSINESS:** Council Member White gave a brief report about Sanitation District Storm Water Advisory Committees' meeting he attended.

**NEW BUSINESS:** Council Member Shaw stated a resident contacted her about the Fire Department. She asked if the Fire Chief would address Council and give an overview on their budget expenditures and the fire tax.

Council member Lehman stated that the Fire Department's meetings are open meetings and if anyone has questions pertaining to the Fire Department, the budget or the fire tax; they are welcome to attend the Fire Department's meetings. Mayor Meyers encouraged everyone to attend the Fire Department's meetings.

**CITIZENS TO ADDRESS COUNCIL:** None.

**EXECUTIVE SESSION:** At 8:00pm Mayor Meyers announced he would entertain a motion to go into Executive Session for the specific purpose to discuss property acquisition.

**ACTION TAKEN: COUNCIL MEMBER LEHMAN MOVED TO GO INTO EXECUTIVE SESSION FOR THE SPECIFIC PURPOSE TO DISCUSS PROPERTY ACQUISITION, SECONDED BY COUNCIL MEMBER HEINRICH. AYE, ALL. MOTION CARRIED.**

**At 9:00pm, MEMBER WHITE MOVED TO COME OUT OF EXECUTIVE SESSION AND RE-CONVENE TO THE REGULAR COUNCIL MEETING, SECONDED BY MEMBER LEHMAN. AYE, ALL. MOTION CARRIED.**

**ACTION TAKEN: COUNCIL MEMBER HEINRICH MOVED TO INSTRUCT THE MAYOR AND CITY ATTORNEY TO CONTINUE DISCUSSION PERTAINING TO PROPERTY ACQUISITION THAT WAS DISCUSSED IN EXECUTIVE SESSION, SECONDED BY COUNCIL MEMBER SHAW. DISCUSSION: NONE. AYE, ALL. MOTION CARRIED.**

Mayor Meyers wished everyone a safe and happy Thanksgiving.

Being no further business, **COUNCIL MEMBER WHITE MOVED TO ADJOURN THE MEETING, SECONDED BY COUNCIL MEMBER LEHMAN. AYE, ALL. MOTION CARRIED.**

The meeting adjourned at 8:00 pm.

**SUBMITTED BY:** \_\_\_\_\_  
**JEAN A. RAUF, CITY CLERK TREASURER, CMC,**

**SIGNED:** \_\_\_\_\_  
**GREGORY V. MEYERS, MAYOR**